



29th ANNUAL TASTE OF NEW PALTZ

September 15, 2019

GENERAL EXPO INFORMATION

Outdoor Expo

Date: **Sunday, September 15, 2019**

Time: **11:00 a.m. to 5:00 p.m.**

Location: Ulster County Fairgrounds, Libertyville Road, New Paltz, NY

Anticipated audience: 5,000 visitors from the surrounding region and Tri-State area

General Guidelines

Bring your own 10x10 pop up tent

- Applications to TASTE OF NEW PALTZ must be complete (completed application form and full payment of booth fee) in order to be accepted and guarantee a space at the event.
- Set-up time for your booth begins at **7:30 a.m.** and must be completed no later than **9:30 a.m.**
- Bring your vehicle to the handicapped gate (North side of the fairgrounds) to check in. Please notify the Chamber in advance if someone else will be driving your vehicle or setting up your booth for you.
- Your vehicle must be moved immediately after unloading your materials.
- Refer to the information sheet (next page) for your section of TASTE OF NEW PALTZ to confirm what items, if any, are provided and what items you will need to bring with you.
- It is your responsibility to leave the area as clean as you found it.
- No food is to be sold or given away in the Expo section.
- You may not “sublet” to or share your booth space with another vendor without prior permission from the Chamber.
- You **may not** solicit donations or funds for organizations or charities in your booth(s).
- You **MAY NOT** break down your booth before 5p.m. unless asked to do so by the Chamber.

Please make your check payable to:

NEW PALTZ REGIONAL CHAMBER OF COMMERCE

257 Main Street

New Paltz, NY 12561

New Paltz Regional Chamber of Commerce

257 Main Street

New Paltz, NY 12561

845-255-0243

fax 845-255-5189

info@newpaltzchamber.org

www.newpaltzchamber.org





Outdoor Expo 2019 Information Sheet

Keep this information for your records.

The Outdoor Expo showcases businesses and service-providers in the health, sports and fitness arena. Exhibitors may offer demonstrations of their services and may schedule appointments for future services. No food products may be sold or given away.

Provided:

- Exhibitors have the option of renting tables and chairs (see registration form for price information).
- Electricity is available for booths in the Wellness & Recreation Expo at no charge, but must be requested in advance.
- The perimeter of your booth will be indicated on the ground.
- Each exhibitor/booth will receive two (2) wristbands for admittance to the TASTE OF NEW PALTZ grounds; any additional staff for the booth must pay the admission fee to enter.

Outdoor Expo Exhibitor Obligations:

- Your booth may not exceed the amount of space for which you contracted. All booth furnishings, equipment, literature, etc. must fit within the confines of your booth space-10' x10'.
- You must monitor your own space or make your own arrangements for alternating with a co-exhibitor, should you need to leave for a restroom or meal break.
- It is your responsibility to leave the area as clean as you found it.
- No food is to be sold or given away in the Wellness & Recreation area.
- Promotional Merchandise may be sold
- Vendors **MAY NOT** break down their booth before 5 p.m. unless asked to do so by the Chamber. Vehicles will not be permitted back on the fairgrounds until after 5 p.m.

Jason Valentino-

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Phone: 845-489-6460

New Paltz Regional Chamber of Commerce
257 Main Street
New Paltz, NY 12561
845-255-0243
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Outdoor Expo 2019 Application & Agreement

Business Name _____

Contact Name (print) _____

Address _____

Telephone _____ Fax _____

E-mail address _____

Booth Fees:

	Member	Non-Member
8'x8' Booth	_____ \$135	_____ \$185

**All booth fees are non-refundable.*

- ___ I would like ___ booth(s) in the Wellness & Recreation section.
- ___ I will require electricity for my booth (110v).
- ___ I will need ___ table(s) @ \$15/table
- ___ I will need ___ chair(s) @ \$5/chair

I have read, understand and agree to abide by the Vendor Obligations as set forth on the Guidelines and Information. I understand this Agreement and the application fee must be returned to the New Paltz Regional Chamber of Commerce in order to participate in the 2019 Taste of New Paltz. I further understand and agree that if I do not fulfill the requirements agreed to, I may be asked to leave the site of the 2019 Taste of New Paltz.

_____ Vendor _____ Date

PLEASE RETURN WITH FULL PAYMENT TO:
The New Paltz Regional Chamber of Commerce
 257 Main Street, New Paltz, NY 12561
845-255-0243.

Date rec'd: _____
 Method: _____
 Amount: _____

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